



January PTA General Meeting Minutes

Date, Time, and Location: Wednesday, January 20, 2016, 8:30 a.m., Auditorium

Board Members Present: Kevin Ryan-Young (President), Julie Couser (Treasurer), Aisha Johnson (Recording Secretary), Eileen Gunn (Co VP of Community Involvement), Kathryn Mora (VP of Development), Christina Prozano (Co VP of Extended Day), Kate Rubin (Co Secretary of Communications), Carl Persak (Assistant Treasurer).

(At least 8 association members, including a minimum of 2 board members and 6 parent members present; a quorum was reached.)

CALL TO ORDER: The meeting was called to order by the President at 8:34am.

Minutes: Reading of the 12/15/15 meeting minutes was waived and minutes were accepted as written

REPORTS

PRESIDENT'S REPORT: presented by Kevin Ryan-Young

Given the diversity of the PS 133 community, we have an obligation to respect cultural diversity; instead of looking at upcoming holidays - Martin Luther King Day, Lunar New Year, President's Day, etc. - simply as a day off, we should take time to learn about the holidays, what it means to the people who celebrate them and how they celebrate them; as much of a responsibility to learn about other cultures as it for us teach others about our cultural diversity.

PRINCIPAL'S REPORT: presented by Assistant Principals Deanne McGhie and Ms. Sha-Wonda Williams-Credle

Engage NY books have been ordered for math, all students slated to receive; January 27th is College Awareness Day, please wear college apparel and share stories about the college you attended or colleges that are important to you; Grade 2 puppet making residency starts today and will last for ten (10) weeks; Cycle 2 of Studio in a School (art program) begins 2/8, schedule is being finalized, if your child did not have Studio in Cycle 1, they should receive in Cycle 2; shout to parents and thank you for participating in Parents as Science Partners during the last First Friday, turnout and activities were great; Words Their Way books have come in so your child should be bringing the books home soon; language assistance/academic support group for native English speakers in French and Spanish dual language programs coming soon on Wednesdays and Thursdays, format will be "study hall" like and will include homework help for students in grades 2 and 3.

FOR APPROVAL BY MEMBERSHIP

TREASURER'S REPORT: presented by Julie Couser

90% of the PTA teacher grants awarded in the fall have been distributed, spring round of grants is coming up, if interested in volunteering to review grant applications, please let us know via email at grants@ps133brooklyn.org; Annual Appeal donations; Approx. \$5700 between now and June 30 in sustaining donations; there was a \$1,000 unbudgeted, Emergency Expenditure from 2013/2014 Auction Item

Income for 6 month period

- On track to hit budgeted goal for Annual Appeal by June 30, 2016. As of 1/14 \$68,838 in hard cash donations.
- Movie Nights is one of our most successful programs – low expenses, low ongoing effort, high return! Need more programs like this.
- School supplies & school photos exceeded expected income by over \$350 each
- Amazon exceeding expected income to date
- Bake Sales – doing well, but can't lose momentum – we got behind due to low sales during election day and marathon.
- Auction – we have to raise at least \$45,000 – we NEED YOUR HELP!
- Grandparents Day – lots of opportunity here!

Expenses for 6 month period; Tracking really well with expenses so far this year; playlab tracking below what they expected for expenses – allows us to bank money for salary for full-time director.

- Auction expenses will be an issue

Audit Review; Do you know a CPA? We cannot use our own CPA; Interested in making sure the PTA of PS133K remains fiscally responsible well into the future

***See December financial reports attached**

School Leadership Team (SLT) Report: presented by Elizabeth Lahart

Met with all the districts for a Title I workshop; 133 is a Title I school; all families benefit from the Title I funds; SLT meetings are open to all; email Kevin if you'd like to attend

Q: How do we maintain Title I status/funding?; are we close to losing?; what does it mean if we lose?

A: If we stick to our current admission policy, the hope is funding will not be lost

COMMITTEE REPORTS:

Fundraising - presented by Kathryn Mora - Movie Night is next Friday, Madeline, organizing French food for sale; Silent Auction is April 9th at Bric House; need lots of volunteers for procurement; art projects; food/wine/decorations/entertainment – DJ/band; day of set up/breakdown; need a chef to volunteer in order to get culinary school interns

Communications/Web/Social Media - presented by Aisha Johnson – conducted flash poll to see how meeting attendees learned about the PTA meeting; demonstrated how to sign up for the newsletter online, subscribe to the website calendar and view archived newsletters on the website.

FOR APPROVAL BY MEMBERSHIP

Extended Day (playlab133) - presented by Christina Prostano - Registration is open; new classes including fencing and School of Rock off site; software is glitch but registrations are in process.

Performing Arts - presented by Christina Prostano - May 20th and 21st Jungle Books; 2/1 at 10am Theatre For A New Audience presentation of 4th and 5th grade student written plays.

NEW BUSINESS:

Internet Security Presentation - presented by Timm Ryan-Young - ***See presentation summary attached**

CEC13 - presented by Renee Burke - Dock Street school Dumbo redesign unveiling at PS307; partnered with STEM school; building not ready for touring; new school application; approximately 40 open seats; hearing on closing school; MS 113 starting a Spanish DLP this fall – 30 seats available; Community Food Advocates working on trying to get free lunch for all schools.

Q: What is happening with Parent Engagement Tuesdays?

A: Kevin will find out and advise

NEXT MEETING: February 24, 2016 at 8:30am in the cafeteria

ADJOURNMENT: Meeting adjourned at 9:43am by President.

Minutes compiled by Aisha Johnson, Recording Secretary

-----END-----

133PTA

- Your role with your kids' technology use and online lives changes over time
- Where is the place for Technology in a student's daily life?
- Steps to Responsibly deploy technology to your child
- Cyberbullying
- If your child witnesses Cyberbullying
- Other safety Tips
- Predators and Scams
- The Digital Code of Conduct
- The Digital Footprint
- The Digital Role Model

THE P.T.A. OF P.S. 133K, INC.
Statement of Activity
July - December, 2015

	Jul 2015	Aug 2015	Sep 2015	Oct 2015	Nov 2015	Dec 2015	Total
Revenue							
Advertising Activities							0.00
UDO Sports				150.00			150.00
Total Advertising Activities	\$ 0.00	\$ 0.00	\$ 0.00	\$ 150.00	\$ 0.00	\$ 0.00	\$ 150.00
Extended Day Enrollements		6,477.00	167,175.24	-1,731.68	656.67	132.50	172,709.73
Financial Donations							0.00
Annual Appeal	345.89	248.99	2,053.74	18,370.00	28,495.50	18,439.02	67,953.14
General Donations			630.00				630.00
Total Financial Donations	\$ 345.89	\$ 248.99	\$ 2,683.74	\$ 18,370.00	\$ 28,495.50	\$ 18,439.02	\$ 68,583.14
Fundraising Activities							0.00
Bake Sales							0.00
Election Day					70.08		70.08
Marathon					256.36		256.36
Monthly				183.44	159.11	274.00	616.55
Total Bake Sales	\$ 0.00	\$ 0.00	\$ 0.00	\$ 183.44	\$ 485.55	\$ 274.00	\$ 942.99
Merchandise							0.00
Bi-monthly In Person Sales			1,119.61	1,955.00	450.75	363.00	3,888.36
Fall Festival				403.00			403.00
Online Sales		131.98	167.00				298.98
Spirit Week				430.00			430.00
Winter Fair						78.00	78.00
Total Merchandise	\$ 0.00	\$ 131.98	\$ 1,286.61	\$ 2,788.00	\$ 450.75	\$ 441.00	\$ 5,098.34
Movie Night				827.00	482.75	1,024.39	2,334.14
Winter Fair							0.00
Concert Tickets						1,939.87	1,939.87
Food & Activity Sales						536.00	536.00
Vendor Tables					1,280.00	970.00	2,250.00
Total Winter Fair	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 1,280.00	\$ 3,445.87	\$ 4,725.87
Total Fundraising Activities	\$ 0.00	\$ 131.98	\$ 1,286.61	\$ 3,798.44	\$ 2,699.05	\$ 5,185.26	\$ 13,101.34
Non Profit Income		0.00	0.00	0.00	0.00	0.00	0.00
Partnership Fundraisers							0.00
Amazon Associates	140.82	124.49	239.09	176.93	151.91	264.67	1,097.91
Amazon Smile		13.28			8.37		21.65
Farmigo	58.38			115.33	62.08	51.80	287.59
FunRun			732.34				732.34
Mabel's Labels					129.36		129.36
School Supply Sales					1,379.61		1,379.61
Total Partnership Fundraisers	\$ 199.20	\$ 137.77	\$ 971.43	\$ 292.26	\$ 1,731.33	\$ 316.47	\$ 3,648.46
PayPal Income			0.00	0.00			0.00
Total Revenue	\$ 545.09	\$ 6,995.74	\$ 172,117.02	\$ 20,879.02	\$ 33,582.55	\$ 24,073.25	\$ 258,192.67
Gross Profit	\$ 545.09	\$ 6,995.74	\$ 172,117.02	\$ 20,879.02	\$ 33,582.55	\$ 24,073.25	\$ 258,192.67
Expenditures							
Community Event Expenses							0.00
Harvest Mixer						529.00	529.00
Teacher Appreciation					413.98		413.98
Volunteer Appreciation				88.44	84.82		173.26
Total Community Event Expenses	\$ 0.00	\$ 0.00	\$ 0.00	\$ 88.44	\$ 498.80	\$ 529.00	\$ 1,116.24
Extended Day Program							0.00
ED - Office/General Administrative Expenditures	150.00			450.00	458.71	150.00	1,208.71
ED - Supplies & Materials			319.07	1,753.06	1,489.32		3,561.45
ED - Vendor expense			2,520.00	18,383.09	6,635.00	15,770.25	43,308.34
Payroll Expense							0.00
NYS Disability Insurance			-4.44	-20.60	-23.85	-26.69	-75.58
Payroll taxes			104.33	693.54	786.78	821.28	2,405.93
Salary and wages			887.92	5,902.32	6,695.92	6,989.44	20,475.60
Total Payroll Expense	\$ 0.00	\$ 0.00	\$ 987.81	\$ 6,575.26	\$ 7,458.85	\$ 7,784.03	\$ 22,805.95

Payroll processing fees	88.70		36.30	184.18	107.91	112.58	529.67
Total Extended Day Program	\$ 238.70	\$ 0.00	\$ 3,863.18	\$ 27,345.59	\$ 16,149.79	\$ 23,816.86	\$ 71,414.12
Fundraising Activity Expenses							0.00
Annual Appeal Parent Mixer						82.18	82.18
Movie Night Expenses				47.84	93.86	111.68	253.38
School Merchandise				1,457.50	635.00	609.50	2,702.00
Silent Auction						1,000.00	1,000.00
Winter Fair						475.32	475.32
Total Fundraising Activity Expenses	\$ 0.00	\$ 0.00	\$ 0.00	\$ 1,505.34	\$ 728.86	\$ 2,278.68	\$ 4,512.88
PayPal Fees		180.69	3,653.70	191.32	312.47	304.44	4,642.62
PTA Administrative Costs							0.00
Accounting Costs					1,086.96	450.00	1,536.96
Insurance - PTA Liability & D&O					569.00		569.00
Office Supplies				29.99	194.01		224.00
Printing - banners, posters and copies			520.00		7.49		527.49
Subscriptions (I.E. Basecamp)					96.74		96.74
Total PTA Administrative Costs	\$ 0.00	\$ 0.00	\$ 520.00	\$ 29.99	\$ 1,954.20	\$ 450.00	\$ 2,954.19
School/Teacher Grants Assistance							0.00
Primary Teacher/Classroom Grants						662.78	662.78
Total School/Teacher Grants Assistance	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 662.78	\$ 662.78
Student Enrichment							0.00
Classroom Libraries	1,035.00						1,035.00
Lunch Recess Support - Kids Orbit						11,020.80	11,020.80
Lunch Recess Support - Playworks					10,000.00		10,000.00
Studio in a School				7,650.00		9,690.00	17,340.00
Theater for New Audience				9,840.00			9,840.00
Total Student Enrichment	\$ 1,035.00	\$ 0.00	\$ 0.00	\$ 17,490.00	\$ 10,000.00	\$ 20,710.80	\$ 49,235.80
Unapplied Cash Bill Payment Expenditure						0.00	0.00
Total Expenditures	\$ 1,273.70	\$ 180.69	\$ 8,036.88	\$ 46,650.68	\$ 29,644.12	\$ 48,752.56	\$ 134,538.63
Net Operating Revenue	-\$ 728.61	\$ 6,815.05	\$ 164,080.14	-\$ 25,771.66	\$ 3,938.43	-\$ 24,679.31	\$ 123,654.04
Other Revenue							
Other Income						123.99	123.99
Total Other Revenue	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 123.99	\$ 123.99
Net Other Revenue	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 123.99	\$ 123.99
Net Revenue	-\$ 728.61	\$ 6,815.05	\$ 164,080.14	-\$ 25,771.66	\$ 3,938.43	-\$ 24,555.32	\$ 123,778.03

Thursday, Jan 07, 2016 07:41:27 PM PST GMT-5 - Cash Basis

THE P.T.A. OF P.S. 133K, INC.
Statement of Activity
December 2015

	Total
Revenue	
Extended Day Enrollements	132.50
Financial Donations	
Annual Appeal	18,439.02
Total Financial Donations	\$ 18,439.02
Fundraising Activities	
Bake Sales	
Monthly	274.00
Total Bake Sales	\$ 274.00
Merchandise	
Bi-monthly In Person Sales	363.00
Winter Fair	78.00
Total Merchandise	\$ 441.00
Movie Night	1,024.39
Winter Fair	
Concert Tickets	1,939.87
Food & Activity Sales	536.00
Vendor Tables	970.00
Total Winter Fair	\$ 3,445.87
Total Fundraising Activities	\$ 5,185.26
Non Profit Income	0.00
Partnership Fundraisers	
Amazon Associates	264.67
Farmigo	51.80
Total Partnership Fundraisers	\$ 316.47
Total Revenue	\$ 24,073.25
Gross Profit	\$ 24,073.25
Expenditures	
Community Event Expenses	
Harvest Mixer	529.00
Total Community Event Expenses	\$ 529.00
Extended Day Program	
ED - Office/General Administrative Expenditures	150.00
ED - Vendor expense	15,770.25
Payroll Expense	
NYS Disability Insurance	-26.69
Payroll taxes	821.28
Salary and wages	6,989.44
Total Payroll Expense	\$ 7,784.03
Payroll processing fees	112.58

Total Extended Day Program	\$ 23,816.86
Fundraising Activity Expenses	
Annual Appeal Parent Mixer	82.18
Movie Night Expenses	111.68
School Merchandise	609.50
Silent Auction	1,000.00
Winter Fair	475.32
Total Fundraising Activity Expenses	\$ 2,278.68
PayPal Fees	304.44
PTA Administrative Costs	
Accounting Costs	450.00
Total PTA Administrative Costs	\$ 450.00
School/Teacher Grants Assistance	
Primary Teacher/Classroom Grants	662.78
Total School/Teacher Grants Assistance	\$ 662.78
Student Enrichment	
Lunch Recess Support - Kids Orbit	11,020.80
Studio in a School	9,690.00
Total Student Enrichment	\$ 20,710.80
Unapplied Cash Bill Payment Expenditure	0.00
Total Expenditures	\$ 48,752.56
Net Operating Revenue	-\$ 24,679.31
Other Revenue	
Other Income	123.99
Total Other Revenue	\$ 123.99
Net Other Revenue	\$ 123.99
Net Revenue	-\$ 24,555.32

Thursday, Jan 07, 2016 07:34:57 PM PST GMT-5 - Cash Basis

THE P.T.A. OF P.S. 133K, INC.
Statement of Financial Position
As of December 31, 2015

	Total
ASSETS	
Current Assets	
Bank Accounts	
Pay Pal	25,717.19
PayPal Funds Transfer Account	0.00
TOTAL BUS CHK (2595)	176,847.91
Total Bank Accounts	\$ 202,565.10
Other current assets	

Advance Payment Payroll		3,871.37
Total Other current assets	\$	3,871.37
Total Current Assets	\$	206,436.47
TOTAL ASSETS	\$	206,436.47

Thursday, Jan 07, 2016 07:36:01 PM PST GMT-5 - Cash Basis